WORKPLAN

Please use the model provided. Applicants are expected to complete a <u>one-page work plan for each project year</u>.
For each year of your project proposal, please complete a work plan indicating the deadlines for each outcome and the period and location in which your activities will take place. Please create additional work plan tables if further space is needed.

The same reference and sub-reference numbers as used in the logical framework matrix must be assigned to each outcome and related activities.

Activity carried out in the Programme Country: **=** (E.g. activity in France for two weeks in the first month of the project 2= under M1)
Activity carried out in the Partner Country (ies): **X**(E.g., activity in Tunisia for three weeks in the second month of the project: 3X under M2)

WORKPLAN for project year 1

Ref.nr/ Sub-ref nr	Title	Total duration (number of weeks)	M1	M2	M3	M4	M5	M6	M7	M8	M9	M10	M11	M12
	Activities													
1.1	Identification of natural disasters to be managed in WB	**18**	**3X=**	**3X**	**3X**	**3X**	**3X=**	**3X=**						
1.2	Introduction with established practices in EU countries for NDRM	**18**	**3X=**	**3X**	**3X**	**3X**	**3X=**	**3X=**						
1.3	Workshop on master curricula best practices in EU countries	**11**					**3=**	**4=**	**4X=**					
2.1	Development of aims, specific competencies and learning competencies of master curricula in WB HEIs	**11**						**2X**	**2X**	**2X**	**2X**	**3X**		
2.2	Development of courses content and syllabi	**26**						**3X**	**3X**	**4X**	**4X**	**4X**	**4X**	**4X**
2.3	Training of teaching staff for innovative teaching methods	**9**							**=**	**2=**	**2=**	**=**	**=**	**2=**
2.4	Providing of students' internships positions	**1**									**X**	**X**	**X**	**X**
2.5	Harmonization of teaching environment with EU best practices and purchasing of laboratory equipment and literature	**11**		**2X**	**2X**	**X**	**X**	**X**	**2X**	**2X**				
3.1	Surveillance of citizens' and public sector awareness regarding natural disasters	**16**		**2X**	**3X**	**3X**	**4X**	**4X**						

No.	Activity	Qty												
3.2	Study visits and analysis of courses best practices in EU countries	9							=	2=	2=	=	=	2=
3.3	Development of trainings' content corresponding educational materials and selection of teaching staff	9										3X=	3X	3X
4.1	Defining of admission requirements and enrolment of students	0												
4.2	Implementation of master curricula	0												
4.3	Implementation of students' internships	0												
4.4	Implementation of trainings for citizens and public sector	0												
4.5	Self-evaluation of master curricula	0												
4.6	Self-evaluation of trainings for citizens and public sector	0												
5.1	Regular Quality Assurance Committeemeetings	5							2X=					3X=
5.2	Development of the quality control plan	6	2X=	2X=	2X=									
5.3	Conduct external review of the project	0												
5.4	External financial control	0												
5.5	Inter-project coaching	0												
6.1	Creation of the dissemination plan for the project	6			2X=	2X=	2X=							
6.2	Development and maintenance of project website and creation of promotional materials and campaigns	10		2X	2X=	X=	X=	X=	X	X	X	X	X	X
6.3	Promotional activity for student enrolment	0												
6.4	Promotional activity for trainings	2											X	X
7.1	Creation of sustainability plan	6			2X=	2X=	2X=							
7.2	Accreditation of master curricula	0												
7.3	Realization of student and staff mobilities between WB and EU partners	0												
8.1	Kick-off meeting	2	3X=											
8.2	Regular Steering Committee and Project Management meetings	5							2X=					3X=
8.3	Development of guidelines on the project management and reporting	6			2X=	2X=	2X=							

8.4	Day-to-day coordination of project activities	**15**	**2X=**	**2X=**	**2X=**	**2X=**	**2X=**	**2X=**	**2X=**	**2X=**	**2X=**	**2X=**	**2X=**	**2X=**
8.5	Submission of interim and final reports	**0**												